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## M E M O R A N D U M

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**TO:** ALL CIRM STAFF

**FROM:** MARGARET FERGUSON, FINANCE OFFICER

**SUBJECT:** MILEAGE RATES

**DATE:** JULY 2, 2008

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In accordance with the approved CIRM policy governing travel, effective July 1, 2008, the mileage reimbursement rate for private vehicles is increased to 58.5 cents per mile.

If you have any questions, please do not hesitate to contact me.

Thanks - Margaret